

Superior Court of Washington, County of _____

In the Guardianship/Conservatorship of:

No. _____

Individual

**Order Approving Guardian/
Conservator's Report**

(ORAPRT)

☐ Clerk's Action: 1, 6, 9

Order Approving Guardian/Conservator's Report

1. Summary

☐ Does not apply. This is an *Order* approving a final report.

☐ Summary.

Date of Appointment: _____
Due date for report: _____
Date of next review: _____
Letters expire on: _____
Bond amount: \$ _____
Restricted account agreements required: ☐ Yes ☐ No
Reporting Period: ☐ 12 ☐ 24 ☐ 36
Start: _____
End: _____

☐ Certified Professional Guardian (CPG) ☐ Public Professional Guardian (PUG)

☐ Lay (family) Guardian (LGD) ☐ Training completed ☐ Training required

	<u>Individual Subject to Guardianship/Conservatorship</u>	<u>Guardian/Conservator</u>
Name		
Address		
Phone		
Email		

Facsimile		
	<u>Notice Party</u>	<u>Notice Party</u>
Name		
Address		
Phone*		
Email		
Relation to Individual		

This matter came on regularly for hearing on a petition to approve the guardian/conservator's annual/biennial/triennial/final report. The court, having reviewed the report and the records on file in this case, makes the following findings:

2. Acts of Guardian/Conservator

All acts required of the guardian/conservator to date have been performed.

3. Notice

Notice has been properly provided to persons entitled to notice.

Based on the above, the court makes the following orders:

4. Approval of Guardian/Conservator's Report

The guardian/conservator's report is approved.

☐ This is the conservator's final report. The conservator should take the following steps to finalize the conservatorship: _____

5. Budget

☐ Does not apply. This is an *Order on a Final Report*.

☐ The guardian/conservator is authorized to continue to receive the Individual's income and to apply the income and other resources toward the Individual's expenses, as provided in the proposed budget.

6. Guardian/Conservator's Next Report

☐ Does not apply. This is an *Order on a Final Report*.

☐ The reporting period remains the same.

☐ The reporting period is changed because _____

☐ The guardian/conservator shall provide the next Report and the Report shall be filed with the court **within** 90 days of the anniversary of the guardian/conservator's appointment.

The court must review the report at the end of the reporting period.

☐ A review hearing is set for *(date)* _____.

☐ The guardian/conservator must set a review hearing date on or before *(date)* _____.

☐ The court will review the accounting or report on or before *(date)* _____, without a hearing. The court may set a review hearing at a later date.

7. Fees

The guardian/conservator's fees of \$_____, attorney fees of \$_____, and administrative costs (DSHS cases only) of \$_____ payable during the period covered in this report are hereby approved. The advance of guardian/conservator's fees for the upcoming reporting period, in the amount of \$_____ per month, appear to be reasonable and necessary but are subject to court approval at the next hearing. Above fees are approved for payment from the ☐ guardianship/conservatorship estate assets OR ☐ as a monthly deduction from the Individual's participation in the DSHS cost of care per WAC 182.513.1530. The monthly deduction from the participation in cost of care is authorized for the next reporting period and 120 days thereafter.

8. Bond or Blocked Accounts

Bond ☐ remains the same OR ☐ is changed to \$_____

☐ Account number *(last 4 digits only)* _____ held at *(Financial Institution)* _____ is unblocked.

9. Letters of Guardianship/Conservatorship

☐ Does not apply. This is an *Order on a Final Report*.

☐ The clerk of court is directed to issue new *Letters of Guardianship/Conservatorship* with an expiration date of _____ (up to 180 days from the anniversary date of appointment).

10. Co-Guardian/Conservator or Successor Guardian Conservator

☐ Does not apply.

☐ A co-guardian or successor guardian or conservator has already been appointed in a prior order.

☐ *(Name)* _____ is appointed co-guardian/conservator with the same powers listed in the *Order Appointing Guardian/Conservator* dated _____. *(The court may require additional forms and information.)*

☐ *(Name)* _____ is named successor guardian/conservator. The successor guardian/conservator will serve when *(list event that will trigger successor's service)*:

11. Other

Dated: _____

Judge/Court Commissioner

Presented by:

Signature of Guardian/Conservator

Printed Name

CPG No.

Signature of Lawyer

Printed Name

WSBA No.